#### APPENDIX 3: Program Conditional Accreditation

# 1. Assess readiness to

 Last accreditation cycle has Provider program accredited with conditions approved.

proceed

Accreditation team
 coordinates with
 Provider the process
 format

## 2. Prepare the application

- HEP prepares and submits application
- Contracts arranged by AASW and signed by HEP
- 3. Appoint the review panel and Chair
- AASW convenes the original assessment panel members and Chair if available or appoints new panel
- Following appointment of Panel and Chair, AASW provide information on assessment
- AASW and Panel decide if site visit should proceed or not (dependent on conditions)
- 8. Contracts signed

#### Conditions:

- Previous accreditation assessment the Council outcome approved conditions on the program
- Conditions are normally placed on a course for a limited duration, to allow the Provider time to correct
- Process applies to domestic programs.

### 4. Desktop review

- 9. Panel & AASW assesses program compliance, risk and outcomes evidence
- 10. Where applicable,
  AASW provides noncompliance
  notification to HEP
  with opportunity to
  respond
- 11. Assessment Panel assesses application against the conditions set
- 12. Panel & Accred team meet to discuss application initial findings
- Chair notifies HEP initial assessment of application, site visit focus & further information required. (if applicable)

## 5. Site visit (If required)

- 14. Provider and Chair identify key stakeholders for meetings
- 15. Accred Panel Chair collates and HEP discuss meetings that are required
- 16. Assessment Panel will notify HEP of initial findings

### 6. Final report

- 17. Accreditation Panel Chair prepares draft final report
- 18. Chair and panel consider and confirm draft report
- 19. HEP receives draft report for factual checking purposes
- 20. Chair finalises final report- post feedback
- 21. Final report confirmed by chair and panel
- 22. Accred team draft
  Council papers and
  provide to Executive
  Officer for tabling to
  Accreditation Council

# 7. Ratification of report by Accreditation Council

- 23. Accreditation
  Council advises CEO
  of its decision
  (within remit)
- 24. CEO advises AASW Board
- 25. Accred team advise
  HEP and Panel of the
  decision
- 26. Where a decision is made by the Accreditation Council to revoke accreditation, the Accreditation Council makes a recommendation to the AASW Board
- 27. The AASW Board verify that due process was correctly followed throughout the Accreditation process by all stakeholders in the decision-making process and approves decision.

#### Categories of accreditation:

- ☑ Full accreditation
- ☑ Provisional Accreditation